



འབྲུག་གི་སློབ་ལྟེན་འཛིན་སྐྱོང་བྱ་བའི་འཛུགས་པོ་འཛུགས་པོ།
BHUTAN COUNCIL FOR SCHOOL EXAMINATIONS AND ASSESSMENT
THIMPHU: BHUTAN



BCSEA (01) SED-BHSEC/2020-21/

8th July 2020

The Principals
Higher Secondary/Central School (BHSEC Science)
Dzongkhag/Thromdey

BHSEC Science (Physics, Chemistry & Biology) Project Work

Sir/Madam

As we transit to new normalcy, we would like to extend our guidance and support in preparation for assessment of project work for BHSEC Science subjects (PCB). Guidelines for Reopening of Schools, uploaded in the Ministry of Education website details the need to complete the Project Work. The schools are therefore advised towards completion of the Project Work and assessing the work on time.

In order to help you prepare for the submission of the Project Work marks, **please take note of the following:**

1. Subject teacher (PCB) shall guide and support in completion of project work.
2. Do not allow any students to visit the community or travels related to Project Work.
4. The assessment of the Project Work shall be completed in the school by 2nd week of November by the concerned subject teacher or a group assessment (suggestive: Science department) strictly adhering to the assessment criteria provided by BCSEA. (ref: www.bcsea.bt) Any evidence that suggest that PW is carried out and assessed meticulously should be referred and available until the declaration of the BHSEC result. The evidences may include Project Proposal (Class XI), PW draft write ups, models, observation sheet, sketches, illustrations, etc.
5. Individual score card* to show assessment details should be attached to each PW. (* refer assessment component, www.bcsea.bt)
6. The subject teacher (PCB) should develop a 'Consolidated PW assessment sheet', fill in details, sign (by the Subject Teacher and the Principal/Academic head/HOD) and maintain it till the declaration of the BHSEC result.

7. Sample of the assessment sheet and rubrics is already provided with curriculum/subject teachers for references and use during assessing project work.
8. Submit the marks through the BCSEA Online system, printed copy of the marks should be countersigned by the convener, HOD and maintained in the school for record to be sent to BCSEA through the Supervising Examiner.

Kindly contact the concerned Subject Coordinator @ 17518700 / kdorji@bcsea.bt for clarification and queries.

Wishing you a successful academic year.

Yours Sincerely

A handwritten signature in blue ink, appearing to be 'K Dorji', written over a horizontal line.

Controller of Examinations

Cc:
Office copy.