



LETTER OF UNDERTAKING

1. I, _____, am aware of my duties and instructions as detailed under the 'Duties and Instructions' of the Convener / Supervising Examiner / Assistant Supervising Examiner / Visiting Examiner / Invigilators / Night Guard / Scribe / Reader / Practical Assistant (circle the appropriate) of the Rules and Regulations for the Conduct of Public Examinations in Bhutan (latest version).
2. As the CONVENER / SUPERVISING EXAMINER / ASSISTANT SUPERVISING EXAMINER / VISITING EXAMINER / INVIGILATORS / NIGHT GUARD / SCRIBE / READER / PRACTICAL ASSISTANT for BCSE / BHSEC / LCSC X / LCSC XII (circle the appropriate) for the center _____, I will
 - 2.1. understand the serious nature of the job and the level of integrity, commitment and discipline entailed.
 - 2.2. undertake all the responsibilities, starting before the conduct of the examinations till after the examinations is completed, with a heightened sense of consciousness, integrity, commitment and discipline.
 - 2.3. consciously undertake any additional responsibilities assigned by the BCSEA.
3. For lapses in my job responsibilities summarized and as required under 2 above, I/will be:
 - 3.1. verbally reprimanded.
 - 3.2. answerable to any investigation.
 - 3.3. required to give a written statement.
 - 3.4. issued a letter of reprimand.
 - 3.5. answerable to HRC of Dzongkhag/Thromde and school.
 - 3.6. subject to appropriate disciplinary and legal action as per the BCSR rules and regulations.

Full Name

School

Subject (for VE only):

Employment ID No.

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Citizenship ID No.

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Date

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Mobile No.

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Affix
Legal
Stamp